## **Volunteer Service Agreement**

I agree to abide by the policies, standards and procedures of The Japan Foundation, Los Angeles (JFLA). I acknowledge that my volunteer services with JFLA shall be for a temporary period of time starting from 11:00 AM through 12:00 PM (PT) on June 20<sup>th</sup>, 2020. I acknowledge that I am voluntarily donating my services to JFLA and understand and agree that I am a volunteer and that I am not an employee of JFLA. I further understand and agree that I have no expectation of any compensation, pay, fee, or benefits for my services. I acknowledge and agree that my volunteer services do not constitute a guarantee or promise of future employment and do not entitle me to greater consideration for any future employment opportunities. I further acknowledge and agree that my volunteer services, and any rights and privileges associated therewith may be terminated at any time by JFLA without cause or notice. I agree that I will not disclose any confidential information, directly or indirectly, or use them in any way, either during the term of my services or at any time thereafter, except as required in the course of my services with JFLA.

## Visual/Audio Image Release Form for JFLA and Mt. SAC

I grant permission to The Japan Foundation, Los Angeles (JFLA) and Mt. San Antonio College (Mt. SAC), their employees and agents, to take and use visual/audio images of me. Visual/audio images are any type of recording, including but not limited to photographs, digital images, drawings, renderings, voices, sounds, video recordings, audio clips or accompanying written descriptions. JFLA and Mt. SAC will not materially alter the original images. I agree that JFLA and Mt. SAC own the images and all rights related to them. The images may be used in any manner or media without notifying me, such as JFLA and Mt. SAC's website, publications, promotions, broadcasts, advertisements, posters and theater slides. I waive any right to inspect or approve the finished images or any printed or electronic matter that may be used with them, or to be compensated for them. I release JFLA and Mt. SAC and their employees and agents, including any firm authorized to publish and/or distribute a finished product containing the images, from any claims, damages or liability which I may ever have in connection with the taking of use of the images or printed material used with the images. I am at least 18 years of age and competent to sign this release. I have read this release before signing, I understand its contents, meaning and impact, and I freely accept the terms.